

## **HINDERCLAY PARISH COUNCIL**

### **POLICY & PROCEDURE FOR APPLICATIONS FOR A GRANT**

#### **Policy**

Hinderclay Parish Council has the power to make grants to local bodies in accordance with Sections 133 and 137 of the Local Government Act. The Council is prepared to consider applications for such grants. When considering any application, the Council will take into account the eligibility of making the grant. The project must make the local community a better place in which to live, work or play. Priority will be given to those applications which add value rather than those for running costs and to applicants who have not previously received grants from Hinderclay Parish council. The amount of any grant awarded is at the discretion of the Parish Council but will not normally exceed £500 in any one application.

#### **Eligibility**

The following organisations may apply to Hinderclay Parish Council:

- A charity based in Hinderclay
- An organisation serving the needs of the residents of Hinderclay
- Residents of Hinderclay requesting grant aid for a project or event which will benefit the local community
- A club or association serving a specific section of the community or the community as a whole
- A local branch of a regional or national organisation or group which serves the needs of the residents of Hinderclay

Applications will normally be rejected from:

- Projects which are the prime statutory responsibility of other government bodies and would normally be funded by a local or regional authority
- Projects which improve or benefit privately owned land or property
- Individuals or private business organisations
- “for profit” organisations
- Organisations with political affiliations or those established for the purpose of pursuing a party-political agenda

## **Procedure**

A body which requests a grant from the Parish council will submit a written request which includes:

1. A description of the purpose(s) of the grant,
2. A definition of those villagers who will benefit,
3. Details of the financial arrangements,
4. A copy of the body's most recent accounts,
5. An indication of the timescale.

Councillors will receive a copy of these documents at least 7 seven days prior to the meeting at which the application is to be considered.

The body applying for the grant may request that a delegated person speak for a maximum of 5 minutes in support of the application.

## **Conditions of Grants Made**

Financial support can be only be used for the purpose for which the grant is given and grants must not be distributed to any other organisation.